

Framework for Stabilizing Operations

Ongoing Communication

(e.g. Regular Townhall & Dept meetings, E-mail bulletins etc , to share information, communicate change and build/sustain employee engagement)

Organization

Organizational Framework

e.g.: Product Design/Delivery/Infrastructure/
Project Management Office

Detailed Organizational Design

Roles Definition & Reporting Lines

Fill Key Positions

Recruitment, Orientation & Development

Individual & Team Capabilities

collaborative problem-solving, change communication, managerial leadership, project management , process management, priority-setting & management

Process

End-2-End Process Map

(Overview by activity and department provides foundation for developing common understanding of big picture and common language for analysis and problem-solving)

Detailed Process Reviews

(Drilldown on key business and support processes)

Issues Tracking & Management

Process Stabilization

(Knowledge transfer, cross-training, process documentation, identification and resolution of "orphan functions")

Technology & Information Mgmt

Clarify Linkages

Systems/Processes, Internal and External Partnerships

Single Source of Truth Database (SSOT)

(Business Planning & Information Management)

Shared Drive

Ownership, Folder & File Organization

